Quality assurance in education at NTNU
NTNU has revised the system for quality assurance of education

• New elements:
  – **Survey** among all students at least each third year.
  – **3 reference group meetings each semester the subject is taught.**
  – The course report and the reports from the reference group meetings are entered into a database which is accessible for all students and staff at NTNU.
  – All study programs are evaluated at least each 5th year.
  – Plans of action for development of all programs of study and the teaching of all departments are approved by the dean based on input from the study programs and departments.
  – Report problems – **New problem report page** for students. If you discover that the normal quality assurance system for education does not work as intended, you can report the problem directly.
Roles: The course coordinator

- Establish a **reference group** and arrange three meetings.
- Write a **course report** after the teaching semester and exam are finished.
- Make sure the course report and reference group reports are **available** for the current and next group of students.
- Make sure the program coordinator and head of department obtain the evaluation report.
- Do a **survey** among all the students taking the course at least each third year.
- **Develop** the course on the basis for the evaluation report.
Roles - Students

- Join reference groups, write the reference group report and give input to the members in the reference group.
- Elect student members in program boards, management teams and boards at different levels at NTNU.
- Be updated on the learning objectives of the various courses and the study program you follow as a student.
Roles – The reference group

• The group represents the students in three meetings during the semester.
• Writes an independent report after each meeting which is attached to the course report.
• At least three students take part, but there should be at least one student representative of each study program taking the course.
• In courses with few students, all the students may constitute the reference group.
• The reference group shall be in contact with the rest of the students and represent them in the reference group meetings.
• The students in the reference group write the reference group reports.
Links to the education quality assurance system

- Description of the system at www: [http://www.ntnu.no/utdanningskvalitet/](http://www.ntnu.no/utdanningskvalitet/)

- All details can be found on the internal pages: [https://innsida.ntnu.no/wiki/-/wiki/English/Quality+assurance+of+education](https://innsida.ntnu.no/wiki/-/wiki/English/Quality+assurance+of+education)

- Page for reporting problems: [https://innsida.ntnu.no/avvik](https://innsida.ntnu.no/avvik)

- Database for course reports etc.: [https://irom.ivt.ntnu.no/ivt/adm/kvalitetssikring-utdanning/](https://irom.ivt.ntnu.no/ivt/adm/kvalitetssikring-utdanning/)